



Proudly Training a Safe and Skilled HEO Workforce since 2005.

Admission Requirements for Interior Heavy Equipment Operator School

1. What are the registration/enrolment fees?

We do not charge enrolment fees and we will provide you with a Letter of Registration that gives you a tentative start date. **Please note**, should you require any admissions testing you will be responsible for the costs incurred. Once you have completed the Admissions requirements and have financing in place, we will confirm your seat and you bring payment with you on your first day. .

2. How do I pay for the course?

You can pay by credit card, bank draft or debit card.

3. What are your intake dates?

Every Monday is a new intake for us, unless the Monday is a statutory holiday, in which case the intake date would then be the Tuesday.

4. What all does the course include?

You will be scheduled for either a 6:45 am to 3:15 pm shift or a 9:00 am to 5:15 pm shift. Each shift will consist of 5 machine hours, including your pre-trip and post-trip as well as a two-hour classroom/theory shift. You will receive 115 machine hours on an excavator, 25 hours on a dozer, 25 hours on a grader, and 25 hours on a loader. When combined with classroom/theory hours you will receive a total of 305 course hours. All machine hours are hands on (1:1) and we do not use simulators. In addition to the equipment time and classroom time we offer four (4) standard safety tickets – Ground Disturbance Level 2, First Aid Level 2, CSTS and WHMIS.

5. Are there any prerequisites?

In Alberta, we require an Alberta High School Diploma, verified by your transcript, or a GED, or you may enter through our mature stream. Alberta transcripts can be purchased for \$10.00 on the MyPass page. [Student information and high school transcripts | Alberta.ca](#). Any students attending from out of province will also require a transcript from their province of graduation. If you are an international student we will require to verify your high school diploma through either the International Qualifications Assessment Service [IQAS assessment for immigration | Alberta.ca](#) or World Education Services [World Education Services: International Credential Evaluation for Canada \(wes.org\)](#). In BC, there are no mandatory entrance requirements; however, we highly recommend Grade 12 or equivalency, and a valid driver's license for employment suitability.



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6. For any mature students without a High School transcript or GED (anyone that is over 19 years of age), a Canadian Achievement Survey Test for Adults (CAST) will be required, this test is done in person only. The ability to demonstrate a Grade 7 or higher level of comprehension will be required prior to acceptance into the program. As well, if English is not your first language, you will be required to take the Duolingo English Proficiency Test (see below). Prospective students can complete both tests online.

7. **What if English is my second language?**
For any students (standard or mature) where English is your second language, you will be required to complete an English Proficiency exam through Duolingo (this is an online course where your results will be sent directly to us). This English assessment will test you on your reading comprehension, listening skills, writing, and speaking. The base marks are any where from 10-160 and to be considered a pass, you must score a 96 or higher. [Duolingo English Test](#).

8. **What do I get after I complete the course?**
You will receive a wall sized certificate with our School Seal as well as a wallet size operator ID card.

9. **Are there any physical requirements?**
You must be able to tolerate sustained sitting periods with exposure to vibration & have adequate agility including climbing, bending & stooping as part of daily machine training shift.