



# Admission Requirements for Interior Heavy Equipment Operator School – Rubber Tire Backhoe

## Interview with Students

### 1. What are the registration/enrolment fees?

We do not charge enrolment fees and we will provide you with a Letter of Registration that gives you a tentative start date. Please note, should you require any admissions testing you will be responsible for the costs incurred. Once you have completed the Admissions requirements and have financing in place, we will confirm your seat and you bring payment with you on your first day.

### 2. How do I pay for the course?

You can pay by credit card, bank draft or debit card.

### 3. What are your intake dates?

Every Monday is a new intake for us, unless the Monday is a statutory holiday, in which case the intake date would then be the Tuesday.

### 4. What all does the course include?

You will be scheduled for either a 6:45 am to 3:15 pm shift or a 9:00 am to 5:15 pm shift. Each shift will consist of 5 machine hours, including your pre-trip and post-trip as well as a two-hour classroom/theory shift. You will receive 50 machine hours and when combined with the classroom/theory hours you will receive a total of 110 course hours. All machine hours are hands on (1:1) and we do not use simulators. In addition to the equipment time and classroom time we offer four (4) standard safety tickets – Ground Disturbance Level 2, First Aid Level 2, CSTS and WHMIS.

### 5. Are there any prerequisites?

In Alberta, we require an Alberta High School Diploma, verified by your transcript, or a GED. Alberta transcripts can be purchased for \$10.00 on the MyPass page. [Student information and high school transcripts | Alberta.ca](#) For any students coming from BC, we recommend a High School Diploma or GED equivalent. Any students attending from out of province will also require a transcript from their prospective province. If you are an international student we will require to verify your high school diploma through either the International Qualifications Assessment Service [IQAS assessment for immigration | Alberta.ca](#) or World Education Services [World Education Services: International Credential Evaluation for Canada \(wes.org\)](#).

For any mature students (anyone that is over 19 years of age), a Canadian Achievement Survey Test for Adults (CAST) will be required. The ability to demonstrate a Grade 7 or higher level of comprehension will be required prior to acceptance into the program.



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Should you not reach the minimum threshold, you will be required to take the Duolingo English Proficiency Test. Prospective students will be able to finalize eligibility by visiting our website and both tests can be completed online.

Addition note: You must be able to tolerate sustained sitting periods with exposure to vibration, physical tolerances, adequate agility including climbing or bending & stooping.

**6. What if English is my second language?**

For any students (standard or mature) where English is your second language, you will be required to complete an English Proficiency exam through Duolingo (this is an online course where your results will be sent directly to us). This English assessment will test you on your reading comprehension, listening skills, writing, and speaking. The base marks are any where from 10-160 and to be considered a pass, you must score a 96 or higher. [Duolingo English Test](#).

**7. What do I get after I complete the course?**

You will receive a wall sized certificate with our School Seal as well as a wallet size operator ID card.